

Verification list for merchant site

Verification list for merchant site	Level of importance M = Mandatory I = Important R = Recommended
Secure Payment Page (SSL)	M
Return/Refund Policy	I
Terms and Conditions: the terms and conditions of purchase must be accepted by the cardholder (check appropriate box)	I
Privacy Policy	I
Shipping Policy	M if applicable
Currency of Transaction	M
Contact Information	M
Non Expiring Login (if applicable)	M if applicable
Product or services information	M
Display of accepted cards association logos	M

Transaction record checklist

Transaction record information (All this information is mandatory)	Level of importance M = Mandatory I = Important R = Recommended



Transaction record information (All this information is mandatory)		Level of importance M = Mandatory I = Important R = Recommended
7.1	<p>Display the transaction status to the cardholder.</p> <ol style="list-style-type: none"> Your transaction was APPROVED. Your transaction was DECLINED. Your transaction was NOT COMPLETED. Your transaction was CANCELLED. 	M (if applicable)
7.2	Merchant's corporate name (legal name).	M
7.3	Merchant's website address (URL) or the following three pieces of information: civic address, telephone number and email address.	M
7.4	Type of card used for the transaction (e.g. VISA) as indicated in the output file.	I
7.5	Transaction amount and currency of the country in which the transaction took place (e.g. C\$XXXX - Canada).	M
7.6	Date of the transaction.	M
7.7	<p>Unique transaction number (Trx_id)</p> <p>OR</p> <p>Desjardins reference number / 18-digit number (e.g. 0010300011 05026801)</p> <p>The number is made up of the following two values:</p> <ol style="list-style-type: none"> the sequence number <sequence_no>; the terminal number <terminal_id>. 	M
7.8	Cardholder name	M
7.9	Authorization code provided by the card issuer	M



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7.10	Transaction type: <ol style="list-style-type: none"> 1. purchase; 2. preauthorization; 3. preauthorization completion; 4. refund Administrative transactions: <ol style="list-style-type: none"> 5. preauthorization reversal 6. refund 	I
7.11	Description of the merchant's product or service.	M
7.12	Refund / return / cancellation policies	I
7.13	As stipulated by law, all taxes must be printed separately on the transaction record if the total transaction amount exceeds \$30 CAD. The GST/QST numbers must also be displayed. Please indicate if a product is tax exempt.	I
7.14	Purchase terms and conditions, including delivery terms, trial period (if they contain restrictions).	R
7.15	A web merchant must mask ¹ the cardholder's card number in compliance with Desjardins' requirements or the requirements of VISA International (without redirection only): Desjardins: 1234 56XX XXXX 1234; VISA/MC/AMEX: XXXX XXXX XXXX 1234.	I

Note: Desjardins also recommends that the error code that it provides be printed even if it does not involve mandatory data. This data could be used for troubleshooting if a problem should occur during the course of a transaction.

¹ 5.2.B.4 Electronic Commerce Transactions

5.2.B.4.b A web merchant must not transmit the complete card number to the cardholder, either on the website or on the receipt.



EXAMPLE OF CANCELLED TRANSACTION RECORD



AQUAPLANTE ^{7.2} PÉPINIÈRE DE LA RÉGION

1256 des Érables Street, St-Hubert (Quebec) F4E 1P4
info: 1 800 555-6565
<http://www.aquaplante.ca> ^{7.3}

Transaction status: TRANSACTION NOT COMPLETED ^{7.1}
Client: Cardholder Name
Address: 425, Viger West
Montreal (Quebec) H2X 1W5

Transaction amount: 34.86\$ CAD ^{7.5}
Transaction date: 2009-01-27 15:15:08 ^{7.6} Order no: Aqua_1233070903 ^{7.7}
Transaction type: Purchase ^{7.11} Card type:
Reference no: Authorization no:

Order details

ITEM	QUANTITY	PRICE
Spathiphyllum ^{7.12}	1	30.99\$ CAD
SUBTOTAL		30.99\$ CAD
GST (5.00%)		1.55\$ CAD
QST (7.50%)		2.32\$ CAD
TOTAL		34.86\$ CAD

Tax numbers ^{7.14}
G.S.T. GST124736529 Q.S.T. QST23009753

Returns or exchanges/Refund ^{7.13}
Returns will not be accepted for any reason; all products are delivered as is. No refunds. ^{7.15}



EXAMPLE OF ERRONEOUS TRANSACTION RECORD



AQUAPLANTE ^{7.2} PÉPINIÈRE DE LA RÉGION

1256 des Érables Street, St-Hubert, Quebec F4E 1P4
1-800-555-6565
<http://www.aquaplante.ca> ^{7.3}

Transaction status: TRANSACTION NOT COMPLETED ^{7.1}
Customer: Cardholder Name
Address: 425 Viger West
Montreal, Quebec H2X 1W5

Transaction amount: 69.73\$ CAD ^{7.5}
Transaction date: 2009-01-27 15:21:55 ^{7.6} Order no: Aqua_1233087482 ^{7.7}
Transaction type: Purchase ^{7.11} Card type:
Reference no: Authorization no:

Order details

ITEM	QUANTITY	PRICE
Spathiphyllum ^{7.12}	2	\$61.98 CAD
SUBTOTAL		\$61.98 CAD
GST (5.00%)		\$3.10 CAD
QST (7.50%)		\$4.65 CAD
TOTAL		\$69.73 CAD

Tax numbers ^{7.14}
G.S.T. GST23009753 Q.S.T. QST124736529

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Returns will not be accepted for any reason; all products are delivered as is. No refunds. ^{7.15}



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GST (5.00%)		\$3.10 CAD
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TOTAL		\$69.73 CAD

Tax numbers ^{7.14}
G.S.T. GST23009753 Q.S.T. QST124736529

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